

**FACILITATING COORDINATION IN AGRICULTURAL EDUCATION - Statewide
APRIL, 2020, SUMMARY OF ACTIVITIES FOR DEAN DITTMAR**

I. ON SITE ASSISTANCE – SCHOOLS – 0 COUNTY PARTNERSHIPS – 0 *Virtual

II. PROFESSIONAL DEVELOPMENT WORKSHOPS PRESENTED – 0 PARTICIPANTS – 0

III. MEETINGS/CONVENTIONS/CONFERENCES ATTENDED – 18

Ag Ed State Staff Weekly Meeting Conference Calls(4)
FCAE/ISBE Meeting Conference Call
FCAE Staff Meeting/Professional Development Conference Call with Rachel Hawk, Farm Credit IL
Legislative Committee Meeting Conference Call with Doug Hanson, Jesse Faber, Patrick Barry
FFA Board Meeting Conference Call
FFA Foundation Meeting Conference Call
Administrative Council Meeting Conference Call
ROE Leadership Team Meeting Conference Calls(2)
Agribusiness Library Focus Group Contract Meeting Conference Call with Marci Johnson,
Erica Thieman, Jennifer Kirmes, ISBE, and Donna Kaufman, ROE
IAVAT Board Meeting Conference Call
University Council Meeting Conference Call
IL Workforce Innovation Board Meeting Conference Call with Mike Massie
Post Career Connections Conference Meeting Conference Call
GAST Grant Evaluation Guidelines Conference Call Meeting with Erica Thieman

IV. MILES TRAVELED – 0

V. OTHER ACTIVITIES - 19

Conducted Interview for Ag Teacher Supply and Demand Interview, Joanie Stiers, Illinois Partners Magazine
Conducted Interview on my Ag Career with Charlie Dake, Student, Waterloo High School
Assisted as Virtual Room Host for State FFA Proficiency Award Judging
Participated in Weekly Ag Ed State Staff Conference Call Chats with Ag Teachers
Prepared and Submitted FY20 FCAE IWAS Budget Amendment
Prepared Googledoc for Agribusiness Library Curriculum Revision Focus Group Contacts
Reviewed and Scored Seven Growing Agricultural Science Teachers(GAST) Grant Applications
Updated Compeer Grant Summary of Ag Teachers Evaluated by University Ag Ed Staff
Reviewed Proposed New ISBE AFNR Course Pathway and Provided Feedback Via Online Form
Downloaded Teacher, Program, and Student Enrollment Files and Reviewed for Accuracy
Sent Teacher and Individual Informational Requests
Updated Supply and Demand Summary
Communicated with ILCAE, IAVAT, ICAE, FFA Alumni, CAERT/CEC, FCAE Individuals
Assisted Susie Scott and Julie McCleary with Tasks
Mentored and Assisted FCAE Staff with Projects
Reviewed Staff Monthly Reports
Prepared for Presentations and Meetings
Wrote and Sent Email and Text Messages/Made and Returned Phone Calls
Completed Monthly Reports

VI. COMMENTARY

Working from the O'Fallon office and home has been positive for with an increased use of technology with virtual video and conference call meetings. **Weekly state staff meetings have benefited with our internal communication and work efficiency.** Tasks of lower priority are now getting proper attention. **Impressed with FCAE staff for their willingness to adapt, creativity, and work ethic.**