

# **Facilitating Coordination in Agricultural Education - District 5**

## **December 2021, Summary of Activities for Casey Bolin** \*virtual

**Assistance to Schools (6)** - Columbia, Freeburg, Gallatin County at Junction, Mt. Vernon, Odin, Valmeyer

### **Meetings/Conventions/Conferences Attended (5)**

- \*1st Year Teacher's Chat
- \*Ag Ed State Staff Meeting
- Ag Ed State Staff Meeting, Springfield
- \*IAVAT Professional Development Committee Meeting
- \*ILCAE Meeting

### **Miles Traveled - Auto (855)**

### **Other Activities (20)**

- Organized Supplemental Resources in Google Shared Folder for Teacher's Use
- Wrote and Sent Email Messages/Made and Returned Phone Calls and Texts
- Completed Monthly Reports
- Reminded Individuals to Complete Golden Owl Nominations
- Assisted with the Scoring of Illinois 4-H Scholarship Applications
- Supported Teachers with Questions Regarding ilaged.org
- Coordinated New Curriculum Upload to ilaged.org
- Encouraged Teachers to Complete Three Circles Grant Survey
- Assisted Teachers with Ideas on how to Establishing an FFA Alumni
- Assisted Ag Teachers and Administrators with Three Circle and IFG Grant Questions
- Entered Section Career Development Events into the ilaged.org Registration System
- Sent Teacher and Individual Informational Requests
- Prepared for Virtual and Face to Face Meetings
- Continued to Support Individuals who are Working to Gain their Provisional Licensure to Teach Ag Ed
- Followed up with Districts that had Grants Returned for Corrections
- Prepared and Hosted the District V Agriculture Education Career Development Event
- Continued Conversations with Spring 2021 Retirees to Promote their Upcoming Vacancy
- Gathered Data and Updated Agriculture Education Annual Report
- Scheduled Ag Mechanics Professional Development
- Discussed Resectioning Topics with Several Teachers