

# **Facilitating Coordination in Agricultural Education - District 4**

## **July 2021, Summary of Activities for Megan Coy** \*virtual

### **Assistance to Schools(1)** - \*Oakwood

### **Professional Development Events Provided(4)**      **Participants(68)**

Beginning Teachers Conference, Ag Teachers, Springfield - 36 (2 days)

Briggs & Stratton Workshop, Ag Teachers, Mattoon - 20 (3 days)

Section 20 Officer Training, Students, Mattoon - 6

Manteno Leadership Training, Students, Champaign - 6

### **Meetings/Conventions/Conferences Attended(9)**

Ag Ed State Staff Meeting and Future Visioning Session, Decatur

FCAE Staff Meeting, Decatur

\*ICAE Meeting

\*Ag Ed State Staff Meeting

\*State Teach Ag Results (STAR) Meeting

\*University Council Meeting

\*FCAE Staff Meeting

\*Recruitment and Retention 6-15 Subcommittee Meeting

\*Ag in the Classroom State Fair Project Meeting

### **Miles Traveled - Auto(748)**

### **Other Activities(16)**

Prepared Agenda and Resources for STAR Meeting

Sent Teacher and Individual Informational Requests

Updated Vacancy Information and Worked with Administrators on Postings

Prepared for Presentations and Meetings

Wrote and Sent Email Messages/Made and Returned Phone Calls and Texts

Worked with Teachers, Bookkeepers and Administrators on 3 Circle Grant Allocation corrections

Created and Organized Shared Folder from Bloomington Premier PD Exchange of Ideas

Communicated and Assisted New Teachers with Beginning Ag Teacher Registration and Questions

Ordering and Organizing Food for Briggs & Stratton Workshop

Downloaded, Uploaded and Organized Curriculum Resources onto the Illinois Ag Ed Website

Ordered Materials from STAR Project for Student Teacher Recognition

Collected GAST Internship Information for Institution and Updated Information on STAR Tracking Document

Worked with Educator License with Stipulations (ELS) Candidates on Licensure Process

Communicated and Planned with Recruitment and Retention Committee and Subcommittee Chairs on Projects like the Mentoring Program and Student Branch Planning

Researched and Sent Information on MANRRS Program

Completed Monthly Reports