

Facilitating Coordination in Agricultural Education - District 4

August 2021, Summary of Activities for Megan Coy *virtual

Assistance to Schools(15) - Arcola, Brownstown, Decatur- Eisenhower, Decatur-MacArthur, *Dietrich, Heritage, Herscher, Hoopston, *Mahomet Seymour, *Oakwood, Oakwood, *Teutopolis, *Taylorville, Tuscola, Urbana

Professional Development Events Provided(2) Participants(28)

Introduction to Ag Course Opportunities in Ag Ed & FFA Presentation, Students, Arcola - 22
Herscher Leadership Training, Students, Herscher - 6

Meetings/Conventions/Conferences Attended(11)

FFA/Illinois Association of Vocational Agriculture Teachers Joint Board Meeting, Springfield
Section 16 Fall Illinois Association of Vocational Agriculture Teachers Meeting, Decatur
Section 17 Fall Illinois Association of Vocational Agriculture Teachers Meeting, Champaign
Section 18 Fall Illinois Association of Vocational Agriculture Teachers Meeting, Ridge Farm
Section 19 Fall Illinois Association of Vocational Agriculture Teachers Meeting, Vandalia
Section 20 Fall Illinois Association of Vocational Agriculture Teachers Meeting, Charleston
*ROE 9 Insurance Meeting
*Illinois Agricultural Education State Staff Meeting
*FCAE Staff Meeting
*STAR Bus Planning Meeting
*Recruitment and Retention 6-15 Meeting

Miles Traveled - Auto(1,052)

Other Activities(16)

Sent Teacher and Individual Informational Requests
Prepared for Presentations and Meetings
Wrote and Sent Email Messages/Made and Returned Phone Calls and Texts
Created and Sent Messages on the Listserv System
Worked with Teachers, Bookkeepers and Administrators on 3 Circle Grant and Incentive Funding Budgets
Communicated and Assisted Teachers with Course Rosters
Updated Statewide Three Circle Grant Google Doc
Setup Remind.com with 2021-2022 Deadlines
Created and Distributed Elite Conference Registration Materials
Updated TeachAg.net With New Contact Information, Photos, Information on Recruitment Initiatives
Compiled List of Community Colleges Teaching Introduction to Ag Education and Sent Elite and University Council Invitation
Recorded and Shared a Tutorial Video for Teachers to Use the Event Management System
Setup All Section Career Development Events on the Ag Ed Website
Created Section Meeting Agenda with Updated Links and Shared with Teachers
Updated Fall Checklist to be Sent Out in FFA Center Mailing and Electronically
Completed Monthly Reports