

**Facilitating Coordination in Agricultural Education - District 4**  
**May 2022, Summary of Activities for Megan Coy**      \*virtual

**Assistance to Schools(15)** - \*Altamont, \*Argenta, Charleston, Fisher, \*Greenville, Mahomet Seymour, Martinsville, Mattoon, Nokomis, Rantoul, \*Shelbyville, Stewardson Strausburg, \*Vandalia, \*Warrensburg, \*Windsor

**Assistance to Ag In The Classroom County Partnerships(8)** - Coles, Christian/Montgomery, Crawford, Cumberland, DeWitt/Piatt, Effingham, Macon, Moultrie

**Professional Development Events Provided(1)      Participants(14)**  
Get Involved in Ag Class Presentation, High School Students, Nokomis - 14

**Meetings/Conventions/Conferences Attended(9)**

\*FCAE Staff Meeting  
\*State Convention Trivia Planning Meeting  
\*Ed Rising Collaboration Meeting  
Coles County EFE Director Meeting about New Programs, Mattoon  
Champaign County EFE Director Meeting about New Programs, Champaign  
\*2nd Year Teacher Conference Planning Meeting  
\*NASAE Dealing with a Pandemic Population Professional Development Meeting  
Statewide Ag Literacy Coordinators Meeting, Bloomington  
Agriculture Education State Staff Meeting, Springfield

**Miles Traveled - Auto(1501)**

**Other Activities(19)**

Sent Teacher and Individual Informational Requests  
Prepared for Presentations and Meetings  
Wrote and Sent Email Messages/Made and Returned Phone Calls and Texts  
Created and Sent Messages on the Listserv System  
Completed Monthly Reports  
Wrote and Posted Agriculture Teacher Vacancies  
Reviewed and Updated Student Enrollment Information  
Assisted with State Parliamentary Procedure and Conduct Career Development Events  
Automated the State Conduct of Chapter Meeting State Scoring Document  
Assisted with the State Envirothon Event  
Conducted Four Agriscience Fair Interviews  
Interviewed Nokomis Juniors and Seniors for Ag Career Project  
Created Flyers and Social Media Posts for Elite Conference, Teach Ag Signing Day, Woodworking Workshop and Trivia Night  
Reviewed and Updated Ag Teacher Salary Data  
Reviewed ELS Candidate Paperwork  
Designed and Ordered Teach Ag Pennants for Signing Event  
Assisted Districts in Submitting Incentive Funding Grant Amendments  
Reviewed Scholarship Applications for Growmark  
Assisted New Teachers with Website and Conference Registration