

**FACILITATING COORDINATION IN AGRICULTURAL EDUCATION - District 2
March 2021 – Summary of Activities - Luke Allen**

I. ON SITE ASSISTANCE – SCHOOLS – 21 COUNTY PARTNERSHIPS – 2 *Virtual

Schools – *CHSAS, *DeKalb, Earlville, *Grand Ridge MS (x2), Illinois Valley College, *Joliet Jr. College (x2), *Leyden, Mendota (x2), Naperville Central, Newark, Obama STEM MS (x3), *Pontiac, Rich Township., *Thornton Township, *Prosser, WILCO
County Partnerships – *Cook, *DeKalb

II. PROFESSIONAL DEVELOPMENT PROVIDED – 0 PARTICIPANTS – 0

III. MEETINGS/CONVENTIONS/CONFERENCES ATTENDED – 19

- *IL AgEd State Staff Weekly Meetings (x4)
- *ROE/FCAE Staff Training
- *IAVAT Resectioning Meeting (x2)
- *Website Project Review Meeting with Dittmar
- *Jr. MANRRS Chapter Startup Meetings (x3)
- *Teaching Candidate Matt Ryan Call
- *ISBE 3 Circles Grant Webinar
- *SOPPA Student Data Agreement Planning Meeting
- *ICAE Meeting
- Meeting with Student Teacher P. Felix
- *IAVAT Professional Development Committee
- *ILCAE Meeting
- *University Council Meeting

IV. MILES TRAVELED – Auto: 1025

V. OTHER ACTIVITIES - 18

- Sent proficiency pins to schools who requested
- Planned the Inclusion, Diversity, & Equity workshop
- Assisted SIU with planning State FFA Food Science CDE
- *Hosted JJC Horticulture CDE on MyCAERT
- Assisted teachers with event registration system
- Assisted teachers with roster/degree application process
- Reviewed and Organized Information on ILAGEd Website
- Set up District 2 Community College Information in Database for College of DuPage and Lake County
- Managed and Maintained the Website, including assisting Section Presidents with CDE reporting
- Assisted Ag Teachers and Administrators with Three Circle FFA and SAE Grant Questions
- Wrote and Sent Email Messages/Updated Email Addresses on the Listserv
- Prepared for Meetings
- Completed Monthly Reports
- Sent Teacher and Individual Informational Requests
- *Coordinated and Hosted District 2 CDE Event Planning to Set Up Zoom
- *Hosted District Proficiency Interviews
- *Hosted Section 9 Job Interview CDE on Zoom
- *Hosted Section 9 Public Speaking CDE on Zoom

VI. COMMENTARY

Teachers needed additional help with the Incentive Funding and 3 Circles Grant application processes which changed. Several FFA CDEs were occurring and teachers needed those to be added to the AgEd website event registration area. On-site assistance has been increasing as schools allow visitors again.