

**FACILITATING COORDINATION IN AGRICULTURAL EDUCATION- 3
December 2020, SUMMARY OF ACTIVITIES FOR JENNIFER WATERS**

I. ON SITE ASSISTANCE– SCHOOLS– 5 COLLEGE-1 COUNTY PARTNERSHIPS-1 *VIRTUAL SCHOOLS - *Astoria, *Bunker Hill, *Calhoun, *Hamilton, *North Mac, *Lincoln Land College
COUNTY PARTNERSHIPS – *Sangamon-Menard-Logan

II. PROFESSIONAL DEVELOPMENT PROVIDED – 3 PARTICIPANTS – 29

- *Taylorville FFA Public Speaking Presentation to Students – 7 students & 2 teachers
- *AGED 496 New Teacher Call – Resources for Teaching Remotely, 1st Year Ag Teachers – 15
- *Pleasant Plains FFA Chapter Parent/Teacher/Member AET Night – 2 students, 2 parents, 1 teacher

III. MEETINGS/CONVENTIONS/CONFERENCES ATTENDED - 16

- *Illinois AgEd State Staff Meeting (3)
- *NAAE Conference
- *mAGic Kit Revision Meeting
- *ACTE Conference
- *ILCAE Meeting
- *Professional Development Workshop: The Illinois Proficiency Award Application
- *Professional Development Workshop: Google Classroom Basics
- *Professional Development Workshop: Digital NPK
- *Professional Development Workshop: Schoology Basics
- *CASE Advisory Council Meeting
- *District 3 Ag in the Classroom Coordinator Meeting
- *IAVAT Professional Development Committee Meeting
- *Illinois Ag Leadership Foundation Seminar: Learning from a Legend with Orion Samuelson
- *Illinois Association of Community College Agriculture Instructors Conference

IV. MILES TRAVELED – Auto: 0

V. OTHER ACTIVITIES - 14

- Sent Reminders to Districts Regarding 3 Circles Grant and Ag Incentive Funding Grant Budgets
- Assisted Teachers and Administrators with Grant Applications / Trouble-shooting Grant Applications
- Updated Website with Professional Development Opportunities
- Updated Monthly Reports
- Created Social Media Graphics, Events and Postings for Upcoming Professional Development Workshops
- Reviewed Student Enrollment Data with Teachers
- Coordinated registration for THRIVE Conference for current and pre-service teachers
- Updated MyCAERT Accounts for District 3 Teachers
- Updated FY21 Professional Development Expense Document
- Contacted CASE Regarding 2021 Summer Teacher Trainings
- Collaborated with IL FFA Center Staff to Develop the Agriscience Fair Registration System
- Assisted Teacher with ELS-CTE Certification and Licensure Questions
- Documented Middle School Data for District 3 Programs
- Participated in Ag Career Chats on Facebook Live for Ted Ufkes and Rachel Torbert

VI. COMMENTARY

The IAVAT Professional Development Committee was asked to plan the Spring 2021 Professional Development Series. These efforts, combined with finalizing grants, assisting programs and meeting with teachers, quickly filled the month of December. The most refreshing part of the month came when I assisted programs through virtual meetings with their students. I thoroughly enjoyed problem solving AET record books and assisting students in developing speeches for the public speaking contest. As an ag teacher, I never would have imagined just how much I would have missed this portion of my time in the classroom. I am happy to help relieve the burden to the teachers while also working directly with students.