

Facilitating Coordination in Agricultural Education - Coordinator
November 2022, Summary of Activities for Dean Dittmar *virtual

Assistance to Schools (1) - Triad at Troy

Professional Development Events Provided(1) Participants(55)

FCAE Report, IACCAI Conference, Ag College Instructors, Richland College, Decatur (55)

Meetings/Conventions/Conferences Attended(18)

*FFA Board Meeting

*State Staff Meeting

FCAE Staff Meeting, Decatur

University Council Meeting, Decatur

IL Association of Community College Agriculture Instructors Conference (IACCAI) Conference, Decatur (2 days)

St. Louis Science Center GROW Advisory Meeting, St. Louis, MO

*Urban Ag Ed Initiative Meeting with Caitlyn McFadden and Tyler Strom

*Agri-Food Career Coordinator Candidate Discussions

*Agri-Food Career Coordinator Candidate Interviews

*ISBE/FCAE Meeting with Andrew Klein

*Ag/Food Alliance Meeting with Tyler Strom (2)

ICAE Panel Discussion and Meeting, Joliet

St. Louis AgriBusiness Club Meeting and Professional Development, St. Louis, MO

*Administrative Council Meeting

*Pilot Light Meeting with Alexandra DeSorbo-Quinn

School Board Conference and Display, Chicago (2 days)

*ILCAE Meeting Agenda and Advocacy Award Winner Selection Meeting with Allyn Buhrow

Miles Traveled - Auto(1051)

Other Activities(15)

Reviewed 21-22 Agriculture College Program and Professional Summary Report

Prepared Agendas for FCAE Staff and State Staff Meetings

Prepared and Summarized Data for the State Ag Ed Report

Completed National Teacher Supply/Demand Survey Study with Illinois Data

Contacted Cahokia School Staff on the FY22 Jr. MANRRS Continuation Stipends

Prepared ILCAE Annual Meeting Agenda and Award Winner Email Messages

Ordered ILCAE Annual Meeting Plaques

Sent Teacher and Individual Informational Requests

Communicated with ILCAE, IAVAT, CAERT/CEC, FCAE, ICAE Individual Members

Assisted Susie Scott with Tasks

Mentored and Assisted Staff with Projects

Reviewed Staff Monthly Reports and Travel Reports

Prepared for Presentations and Meetings

Wrote and Sent Email Messages/Made and Returned Phone Calls and Texts

Completed Monthly Reports