

**Facilitating Coordination in Agricultural Education - Coordinator**  
**July 2022, Summary of Activities for Dean Dittmar**      \*virtual

**Assistance to Schools(1)** - Waterloo

**Meetings/Conventions/Conferences Attended(16)**

FCAE Staff Meeting, Bloomington

\*NextGenTrucking Meeting with Lindsey Trent and Dave Dein

\*ICAE Meeting

\*FCAE Staff Meeting

\*State Teach Ag Results (STAR) Meeting

Performance Review Meeting with Megan Coy and Susie Scott, Champaign

Performance Review Meetings with Heiser, Allen, Waters, Bolin, Bloomington

FCAE Update Meeting with ROE Assistant Superintendent, Donna Kaufman, Champaign

\*Compeer Grant Meeting with Karen Schieler

Administrative Council Meeting, Springfield

Beginning Ag Teachers Conference, Ag Teachers, Springfield (2 days)

Nourish the Life Workshop, University High School, St. Louis, MO

St. Louis AgriBusiness Club Networking with Science and Ag Teachers, St. Louis, MO

\*Website Maintenance Meeting with Tyler Weighat

\*Career Pathways Targeted Populations (CPTP) Youth Workgroup Meeting

\*Nourish the Life Meeting with Staff to Study Science Teacher Trainings in Chicago

**Miles Traveled - Auto(1081)**

**Other Activities(14)**

\*Interviewed on RFD Radio with Jim Taylor on Teacher Supply & Demand

Prepared Agenda FCAE Staff Meetings

Reviewed Jr. MANRRS Grant Final Reports and Invoices for Payment

Prepared Staff Annual Performance Review Reports

Created and Submitted FY22 FCAE IWAS Grant Amendment #4

Created and Submitted FY22 FCAE Quarterly GATA Reports

Sent Teacher and Individual Informational Requests

ILCAE, IAVAT, CAERT/CEC, FCAE, ICAE Individual Member Phone Calls

Assisted Susie Scott with Tasks

Mentored and Assisted Staff with Projects

Reviewed Staff Monthly Reports and Travel Reports

Prepared for Presentations and Meetings

Wrote and Sent Email Messages/Made and Returned Phone Calls and Texts

Completed Monthly Reports