

Facilitating Coordination in Agricultural Education - Coordinator

September 2022, Summary of Activities for Dean Dittmar *virtual

Professional Development Events Provided(1) Participants(5)

AgriScience and Ag Biology Courses with Funding, 7-12 Grade Science Teachers, Wheaton (5)

Meetings/Conventions/Conferences Attended(18)

Ag In The Classroom Program Council Meeting, Bloomington

*FCAE and ISBE Meeting with Andrew Klein

*Jr. MANRRS Advisor Meeting with Ian Smith(2)

*ISBE FCAE Curriculum Resource Management (CRM) RFP Webinar

St. Louis AgriBusiness Club Meeting, St. Louis, MO

*Illinois Ag Food Alliance Workgroup Meeting

FCAE and ISBE Meeting with Andrew Klein, Springfield

Elite Conference, Decatur

*Illinois Ag Food Alliance Meeting with Tyler Strom

Ag Ed State Staff Meeting, Springfield

*Jr. MANRRS Leadership Institute Meeting with Diana Rodriguez

*IAVAT Legislative Committee Meeting

*FFA Board Meeting

Ag In The Classroom Statewide County Coordinator Meeting, Bloomington

*IAVAT Board Meeting

*Illinois Committee for Agricultural Education (ICAE) Meeting

Illinois Science Teachers Conference with Display Exhibit, Wheaton

Miles Traveled - Auto(1409)

Other Activities(16)

Prepared Agenda for State Staff Meeting

Reviewed, Corrected, and Sent ILCAE Meeting Minutes with Future Dates to Members

Prepared End of Year Reports for FY22 Grant Reporting and Requirements

Created and Submitted FY23 FCAE IWAS Grant Amendment #1 and #2

Coordinated Hotel Rooming List for Staff and Students for STAR Bus Trip

Wrote NASAE Award Letters of Support for Luke Allen and Casey Bolin

Completed National Association of Supervisors of Agricultural Education (NASAE) Award Application

Prepared New FCAE LPS Report for Accountability of Performance Measures

Sent Teacher and Individual Informational Requests

ILCAE, IAVAT, CAERT/CEC, FCAE, ICAE Individual Member Phone Calls

Assisted Susie Scott with Tasks and Start of FY23 Grant

Mentored and Assisted Staff with Projects

Reviewed Staff Monthly Reports and Travel Reports

Prepared for Presentations and Meetings

Wrote and Sent Email Messages/Made and Returned Phone Calls and Texts

Completed Monthly Reports