

Facilitating Coordination in Agricultural Education Local Program Success - Summary of Coordinator, Jennifer Waters

January 2024

Total Assistance Visits

2

Secondary Schools Assisted Through In-Person or Virtual Visits:

Pleasant Plains

Meridian (Macon)

Presentations/Workshops Provided:	#Participants/#Workshops	0	0
--	--------------------------	---	---

PM4: Consumer Outreach Activities	#Participants/#Activites	0	0
--	--------------------------	---	---

Meetings/Conventions/Conferences Attended:	17
---	----

IAVAT/FFA Joint Board Meetings

PreService Teacher Internship Grant Meeting with Jess Smithers & Megan Coy

Program Assistant Meetings to Familiarize with Programming/Accounts (4)

FCAE/Compeer Connect Meeting

FFA Absence Documentation Meeting with Lobbying Team & ISBE

IAVAT Legislative Committee Conference Call

Illinois Committee for Agricultural Education

Champaign-Ford ROE #9 Leadership Team Meeting

FCAE-LPS Team Monthly Meeting

Illinois FFA Alumni Meeting

University Council Meeting

Parkland Purchasing Department/FCAE-LPS Meeting

FCAE-LPS/University of Illinois Biology Research Project Team Meeting

Illinois Leadership Council for Agricultural Education Executive Team Meeting

IL Agricultural Education State Staff Meeting

Minnesota Agricultural Education Meeting Regarding FCAE Structure

Illinois Farm Bureau Legislative Roundtable

Other Activities:

Reviewed & Requisitioned Monthly Reports for FCAE Team Members

Processed PCard Financials for Parkland

Moved Payments to PCard for Ease in Financial Management

Completed Web Safety Training for Parkland

Coordinated with IL Farm Bureau for Development of School/Legislative District Maps

Reviewed Program Advisor Monthly Reports

Development/Request of Accounts for New Program Assistant

Composed FCAE Updates for Upcoming Meetings

Oversaw Chicago Area Program Advisory Vacancy & Screenings

Attended District 3 Agricultural Education Career Development Event at Illinois College