

**FACILITATING COORDINATION IN AGRICULTURAL EDUCATION - District 2  
March 2019 – Summary of Activities - Luke Allen**

**I. ON SITE ASSISTANCE – SCHOOLS – 16**

**COUNTY PARTNERSHIPS - 2**

**SCHOOLS** – Hiawatha, Genoa-Kingston, Grant Park, JJC, Naperville Central, Hinckley-Big Rock, Maine Twp South, Lyons Twp South, Marquette Academy, Illinois Valley CC, Chicago Ag, Chicago Vocational, Waubonsie, Southside Occupational, Ray Graham, John Marshall

**COUNTY PARTNERSHIPS** – DuPage, Kane

**II. PROFESSIONAL DEVELOPMENT PROVIDED – 0 PARTICIPANTS – 0**

**III. MEETINGS/CONVENTIONS/CONFERENCES ATTENDED – 5**

ICAE Meeting, Springfield  
ILCAE Meeting, teleconference  
IAVAT Legislative Committee teleconference  
FCAE Staff Meeting, Champaign  
Illinois FFA State Awards Day

**IV. MILES TRAVELED – Auto: 1338**

**V. OTHER ACTIVITIES - 16**

Prepared for and managed Illinois FFA Food & Vet Science CDEs  
Sent Teacher and Individual Informational Requests  
Worked with Candidates in Completing Requirements for CTE Licensure with Stipulation Certification  
Managed work on the new AgEd Website project  
Research printer/copier for new office  
Assisted Schools in Posting Teacher Vacancies and Finding Quality Candidates  
Assisted Ag Teachers and Administrators with Three Circle FFA and SAE Grant Questions  
Wrote and Sent Email Messages/Updated Email Addresses on the Listserv  
Prepared for Meetings  
Completed Monthly Reports

**VI. COMMENTARY**

I have been having a lot of requests for presentations in the suburbs by AP Environmental Science teachers. Neither our AITC system nor FCAE staff have the capacity to serve all of those requests, but I have strategically chosen to present at a few where I think we have the greatest chance of building Ag programs in the future, and use the opportunity to meet administration and build relationships. I have been busy preparing to move the office to Wheaton, and taking the opportunity to go through old files and downsize the space needed for storage. I am getting a lot of administrator and teacher questions about 3 Circles Grant from schools who did not apply last year, and I have made myself as available as possible to them to assist. I am excited that CPS schools are almost finished getting access for IFG to their Ag programs after many months of working with many CPS officials to get that to happen.