

**FACILITATING COORDINATION IN AGRICULTURAL EDUCATION - 3
JANUARY 2019, SUMMARY OF ACTIVITIES FOR JENNIFER WATERS**

I. ON SITE ASSISTANCE – SCHOOLS – 5 COUNTY PARTNERSHIPS - 0

SCHOOLS – A-C Central, Jacksonville, Pleasant Plains, Northwestern, Western IL University
COUNTY PARTNERSHIPS –

II. PROFESSIONAL DEVELOPMENT PROVIDED – 6 PARTICIPANTS – 96

Western Illinois University Student Teacher National Chapter Award Presentation – 6 participants
IL FFA Alumni Conference District 3 Meeting – 16 participants
Section 14 IAVAT Winter Meeting – 17 participants
Section 12 IAVAT Winter Meeting – 15 participants
Section 9 IAVAT Winter Meeting – 24 participants
Section 15 IAVAT Winter Meeting – 18 participants

III. MEETINGS/CONVENTIONS/CONFERENCES ATTENDED – 7

Illinois Committee for Agricultural Education Meeting
Illinois FFA/IAVAT Joint Board Meeting
FCAE Monthly Meeting
Illinois FFA Alumni Conference
All-in-One Website Conference Call
IAVAT Professional Development Committee Conference Call
Quincy Teacher/Administration 3 Circle Grant Conference Call

IV. MILES TRAVELED – Auto: 854 miles

V. OTHER ACTIVITIES -

Collaborated with design team for Annual Report development and revisions.
Preparations for Section IAVAT Meetings
Reviewed & updated ISBE Red Flag Reports for 3 Circles & Ag Incentive Funding Grants
Assisted teachers and students with AET Program and SAE related questions
Annual report development, photo review and edit suggestions provided to production company
Addressed questions and reviewed Improving Ag Education Grants
Downloaded and provided course enrollment files to teachers for review/additions of semester 2 students
Sent listserve message including vacancy postings (Highland, Unity Mendon)
Developed contracts for 212 Conference Presenters
Advised teachers/district administrators regarding Periodic Programmatic Reporting
Communicated with school board members from Auburn High School regarding new program start-up
Developed Professional Development Forms & Agendas for 212 Conferences
Booked hotel rooms for Lincoln Electric Welding Workshop Trainings in June/July
Updated “Applying for a License with Stipulations” document based on ISBE website updates
IAVAT Conference & Summer 2019 Professional Development Planning

VI. COMMENTARY

Due to IAVAT Section Winter Meetings, I had the opportunity to meet with many of the district teachers this past month to address concerns and receive feedback on how we can better serve our teachers and students. Many new and provisional teachers note the need for additional training in AET and how to complete SAE recordbooks. I have been working with programs one-on-one and have worked with other PAs to plan summer trainings. Knowing that agricultural mechanics is an area needing additional instruction, I am working with Lincoln Electric in Bolingbrook to offer two welding training session this summer. Professional development allows our teachers to continue to learn and grow, but it also helps to retain teachers in the profession when they are confident in the lessons they are providing to students.