

**FACILITATING COORDINATION IN AGRICULTURAL EDUCATION - 3
JULY 2019, SUMMARY OF ACTIVITIES FOR JENNIFER WATERS**

I. ON SITE ASSISTANCE – SCHOOLS – 0

COUNTY PARTNERSHIPS - 0

II. PROFESSIONAL DEVELOPMENT PROVIDED – 2

PARTICIPANTS – 66

2nd Year Ag Teacher Conference, Sherman – 29 teachers
1st Year Ag Teacher Conference, Springfield – 37 teachers

III. MEETINGS/CONVENTIONS/CONFERENCES ATTENDED – 6

IL Ag Education State Staff Meeting/FCAE Retreat, Springfield
IL FFA SAE for ALL Meeting, Springfield
John Wood Community College Advisory Council Meeting, Perry
John Wood Building Facilities Planning Meeting with Larry Fischer, Perry
1st Year Ag Teacher Conference, Springfield
2nd Year Ag Teacher Conference, Springfield

IV. MILES TRAVELED – Auto: 407 miles

V. OTHER ACTIVITIES - 13

Reviewed Ag Education New Website for Additions and Fixed Typos
Assisted Teachers and Administrators with 3 Circles Grant Budget and Worksheet Questions
Completed Monthly Reports
Entered Data for First Year Ag Teachers Prior to Their Conference
Planned and Ordered Meals for SAE for All, 1st Year Workshop, 2nd Year Workshop
Planned and Worked with FFA Center Staff Regarding 2nd Year Teacher Workshop
Updated District 3 FCAE Office Inventory
Completed Summaries/Documentation for ISBE Professional Development
Answered E-mails to Teachers and Administrators
Collaborated with Lincoln Land Community College Regarding 1st Year Teacher Conference
Set up District 3 Ag in the Classroom Meeting at Brandt Consolidated for August
Planned Meeting for Sangamon County Ag in the Classroom Advisory Council for August
Sent Reminders to Teachers Regarding 3 Circle Grants

VI. COMMENTARY

Planning for the 2019-2020 school year with beginning and second year agriculture teachers has been the theme for this month with two workshops to assist these teachers. During this time we strive for retention of these teachers and welcome them to the profession. I have also worked with many of the teachers, administrators and bookkeepers involved with the 3 Circles Grant this month to complete budgets by the deadlines and to answer questions regarding the grant. Although we are entering the third year of the grant, there are still many schools with questions as they offer the grant for the first time or when there are changes in teachers and administrators.