

FACILITATING COORDINATION IN AGRICULTURAL EDUCATION - 4
December, 2018, SUMMARY OF ACTIVITIES FOR MEGAN COY

I. ON SITE ASSISTANCE – SCHOOLS – 6 COUNTY PARTNERSHIPS - 0

SCHOOLS – Warrensburg-Latham, Monticello, Maroa Forsyth, Mattoon, Neoga, Richland Community College
COUNTY PARTNERSHIPS –

II. PROFESSIONAL DEVELOPMENT PROVIDED – 0 PARTICIPANTS – 0

III. MEETINGS/CONVENTIONS/CONFERENCES ATTENDED – 11

FCAE Staff Meeting, Springfield

IV. MILES TRAVELED – Auto: 607

V. OTHER ACTIVITIES - 16

Worked with National FFA Staff and the 10 different schools for the National Officer Experience Week in February
Prepared for Section IAVAT Winter Meetings
Assisted schools with 3 Circle & Incentive Funding Grant & reporting issues
Review and contacted schools who had grant budgets returned
Worked with Ag Ed Students to prepare resumes, cover letters and student teaching materials
Sent Teacher and Individual Informational Requests
Contacted the four universities to gather photographs and information for Parent Resources as part of the STAR Project
Designed university Parent Resource one pager
Developed shared file for all STAR Committee members to share proposals for the STAR Grant
Worked with IAVAT Pre Service Sub Committee Chair on plans for a Spring IAVAT Student Branch Conference
Provided assistance on AET Record book Questions
Received and uploaded the University of Illinois Student Teacher Resumes to the Ag Ed Website
Assisted Schools in Posting Teacher Vacancies and Finding Quality Candidates
Assisted Ag Teachers and Administrators with Three Circle FFA and SAE Grant Questions
Reviewed and assisted with the IL Ag Ed Annual Report
Wrote and Sent Email Messages/Updated Email Addresses on the Listserv
Prepared for Meetings
Completed Monthly Reports

VI. COMMENTARY

Illinois was chosen as the state that National FFA will be visiting for their annual National FFA Officer Experience Week. All six National Officers will be in Illinois working with students in February. Serving as the coordinator of this event I have had the responsibility of working with the National Staff and the varying school districts to work out logistics of this large scale event. It will be a great experience for those involved in agriculture education in Illinois.