

FACILITATING COORDINATION IN AGRICULTURAL EDUCATION - 4
May, 2019, SUMMARY OF ACTIVITIES FOR MEGAN COY

I. ON SITE ASSISTANCE – SCHOOLS – 9 COUNTY PARTNERSHIPS – 1

SCHOOLS – Argenta-Oreana, Chrisman, Cowden-Herrick, Heritage, Kansas, Pana, Richland Community College, Shelbyville, St. Theresa- Decatur (Interest Meeting)

PARTNERSHIPS – Christian County

II. PROFESSIONAL DEVELOPMENT PROVIDED – 0 PARTICIPANTS – 0

III. MEETINGS/CONVENTIONS/CONFERENCES ATTENDED – 9

- State FFA Agribusiness (District IV Site), Richland Community College Decatur
- State Envirothon, Monticello
- 2nd Year Ag Teacher Conference Planning Meeting, Decatur
- Gromark Scholarship Committee Meeting, Bloomington
- ELS Candidate Lunch Meeting, Champaign
- SAE for All Workshop, Indianapolis
- Ag Literacy Coordinator's Meeting, Bloomington
- IAVAT ICAE Committee Meeting, Springfield
- FCAE Staff Meeting, Springfield

IV. MILES TRAVELED – Auto: 1643

V. OTHER ACTIVITIES - 18

- Assisted schools with 3 Circle & Incentive Funding Grant & reporting issues
- Phone call/meetings with 6 ELS Candidates
- Assisted administrators, book keepers and teachers with reporting issues in the GATA system
- Worked with D4 Schools on completing their IAEP grants in the IWAS system
- Ran the Illinois Ag Ed CDE, include all communication with judges and participants
- Created and distributed invitation to the Ag Ed CDE at State FFA Convention
- Worked with Richland, CDE and PD committee on soils workshop before IAVAT
- Added students to the database for fair entries and updated profiles for IFG
- Updated Ag Ed Database with Ag Program Annual Reports & Chapter Websites
- Set up MYCAERT for new teachers
- Worked on 2nd Year Ag Teacher Conference & contacted presenters
- Worked on verifying and assisting teachers with AET Rosters
- Worked on follow up from the STAR Project
- Set up STAR Conference Call Details between Illinois Team and Nationals
- Finalized start up paperwork for Meridan-Macon and delivered to Dr. Thieman
- Assisted Schools in Posting Teacher Vacancies and Finding Quality Candidates
- Updated, distributed and created 50 Ag Ed Family Trees
- Completed Monthly Reports

VI. COMMENTARY

This month has been full of many activities, but the main focus has seemed to be assisting programs with various grants, intents and reporting requirements. With some changes in grants and deadlines, it has been important to reach out to districts to make sure that everyone is on the same page and that things are being completed on time. That included IFG Amendments, Expenditure Reports, GATA Reports & 3 Circle Intent forms.