**III. Other Professional Activities**

* Conduct E-mail and Phone Communication with teachers and administrators regarding new and closing programs as well as vacancies.
* Update of Information on www.agriculturaleducation.org- School Vacancies and List-Serves
* Graduate Survey Amendments
* District IV Workshop Planning and Orders
* District IV Workshop Item Purchasing and Receipt Organization and Filing
* Annual Report Collection and Entry into database
* Champaign Schools “Career Interest Survey” Work Compiling of Data
* Compile lists and receive quotes for IFGA Order items
* Section Fair Set-up assistance
* IFG Entries and Assistance- Envirothon, Annual Reports, and District Workshop
* TeachAg Workshop Assistance at Illinois FFA Convention
* Updating of Teacher Supply and Demand Documentation
* Teacher Database Entry
* Student Teaching Grant Notification

**II. Meetings/Conventions/Conferences Attended**

* Illinois FFA State Convention- Springfield, IL
* Illinois Association of Vocational Agriculture Teachers Conference- Bloomington, IL
* Region IV NAAE Conference- FCAE Staff Meeting- Moline, IL
* District IV FCAE Workshop- Champaign, IL

**I. On-Site Professional Meetings –** 2 High schools, 1 AITC

* Montgomery County AITC Meeting- Hillsboro, IL- Charlotte Zurich
* Neoga Agriculture Department- Inventory Assistance
* Sullivan High School Agriculture Department Visit- Sullivan, IL- Mr. Don Lockwood

**V. Comments/Observations**

* This month has been consumed with an extensive amount of travel and workshop preparation. From the Illinois FFA Convention and IAVAT Conference, to a trip to Moline for the FCAE Staff meeting, June has been full of activity. In addition to travel, trying to keep ahead of due dates and data entry has proven to be a task in itself, as June 30th is a major due date. The month wrapped up with the District IV FCAE Professional Development workshop. I hope that in spite of the rain, teachers had an enjoyable and educational day.

**IV. Miles Traveled – 1136**

**FACILITATING COORDINATION IN AGRICULTURAL EDUCATION**

**District IV Agricultural Education Program Advisor, Ryan Wildman**

**Summary of June 2015 Activities**