

**FACILITATING COORDINATION IN AGRICULTURAL EDUCATION – STATEWIDE  
NOVEMBER, 2020, SUMMARY OF ACTIVITIES FOR DEAN DITTMAR**

**I. ON SITE ASSISTANCE – SCHOOLS – 2    COUNTY PARTNERSHIPS – 0                    \*Virtual**

\*Columbia, \*Triad at St. Jacob

**II. PROFESSIONAL DEVELOPMENT WORKSHOPS PRESENTED – 1    PARTICIPANTS – 30**

\*Effectively Using an Advisory Council in Your Program, Ag Teachers - 30

**III. MEETINGS/CONVENTIONS/CONFERENCES ATTENDED – 22**

\*Ag Ed State Staff Meetings(3)  
\*ILAgEd.org Website Maintenance Meeting with State Staff  
\*FCAE Staff Meeting  
\*Feeding Students Through 2050: Preparing Students for Careers Through Ag Ed Webinar  
\*St. Louis AgriBusiness Club Meeting and Professional Development  
\*National Association of Supervisors Agricultural Education (NASAE) Conference(2 sessions)  
\*National Association of Supervisors Agricultural Education (NASAE) Audit Committee Meeting  
\*Educational Systems AFNR Program of Study Advisory Council Meeting  
\*IAVAT Curriculum Meeting  
\*ISBE/FCAE Meetings with Andrew Klein(3)  
\*Illinois Committee for Agricultural Education (ICAE) Meeting  
\*Administrative Council Meeting  
\*Illinois Kit Curriculum Alignment Meeting with Sammie Burton  
\*Illinois Agri-Food Alliance Working Group Meeting  
\*University of Illinois Lesson Plan Study Meeting  
\*FFA Board Meeting  
\*IAVAT Board Meeting  
\*National Association of Agricultural Educators (NAAE) Strategic Plan Committee Meeting

**IV. MILES TRAVELED – Auto – 0**

**V. OTHER ACTIVITIES – 21**

Revised and Submitted FY21 FCAE Grant in IWAS  
Continued to Update Data and Text for the 2020 Ag Education Annual Report  
\*RFD Radio Interview with Rita Frazier  
\*Judged District 5 Job Interview FFA Career Development Event  
\*Diversity/Inclusion Professional Development Webinar with ROE #9  
Assisted in Developing New Ag Program Outline in GoogleDocs with Casey  
Prepared AET Usage by Teachers and Sent to Mindy McDermott  
Reviewed 2019-20 Ag College Data and Sent Feedback to Luke  
Prepared and Negotiated Agribusiness Library Revision Contract with CEC and ISBE  
Ordered ILCAE Annual Award Plaques  
Assembled SAE Paper Record Books and Sent to Oblong High School  
Prepared and Sent Save The Date ILCAE Meeting Email Message and Agenda  
Prepared Video and Photo for University of Illinois College of ACES Career Achievement Award  
Sent Teacher and Individual Informational Requests  
ICAE, ILCAE, IAVAT, CAERT/CEC, FCAE Individual Member and Team Phone Calls  
Assisted Susie Scott and Julie McCleary with Tasks  
Mentored and Assisted FCAE Staff with Projects  
Reviewed Staff Monthly Reports and Travel Reports  
Prepared for Presentations and Meetings  
Wrote and Sent Email Messages/Made and Returned Phone Calls  
Completed Monthly Reports

**VI. COMMENTARY**

First time ever that I did not turn in a monthly travel form. **I'm impressed that we have been able to pivot to so much via online, virtual meetings with engagement increasing spending less time on the road and decreased cost.**