

**FACILITATING COORDINATION IN AGRICULTURAL EDUCATION - 4  
NOVEMBER 2020, SUMMARY OF ACTIVITIES FOR MEGAN COY**

**I. ON SITE ASSISTANCE – SCHOOLS – 4 COUNTY PARTNERSHIPS – 0 \*Virtual**

**SCHOOLS** – Danville Community College\*, Lake Land Community College\*, Oakland\*, Richland Community College\*

**II. PROFESSIONAL DEVELOPMENT PROVIDED – 4 PARTICIPANTS – 44**

Ag Ed 496 Beginning Ag Teacher Meeting, First Year Teachers -15\*  
Virtual Elite Conference Presentation, ISBE Representatives and Career & Technical Student Organization (CTSO) Student Leaders- 12\*  
University of Illinois Agricultural Education Senior Class Presentation on Job Searching- 17\*

**III. MEETINGS/CONVENTIONS/CONFERENCES ATTENDED – 15**

Ag Ed State Staff Meeting (3)\*  
FCAE Staff Meeting\*  
National Association of Supervisors Agricultural Education (NASAE) Region IV Meeting\*  
NASAE Professional Development Committee Meeting\*  
NASAE Business Session\*  
NASAE Awards & Recognition Session\*  
Feeding Students Through 2050: Preparing Students for Careers Through Ag Ed Webinar\*  
State Staff Website Meeting\*  
Mahomet Seymour Science, Technology, Engineering, Agriculture and Math (STEAM) Planning \*  
University of Illinois Lesson Plan Study Meeting\*  
Illinois Association of Vocational Ag Teachers Career Development Event Committee Meeting\*  
Illinois Committee for Agricultural Education Meeting\*  
Champaign Regional Office of Education Lean in Diversity Series Meeting\*

**IV. MILES TRAVELED – Auto: 0**

**V. OTHER ACTIVITIES - 19**

Followed up with Teachers and Administrators on Various Informational Requests  
Worked with IAVAT Recruitment & Retention Committee on STAR (State Teach Ag Results) Projects  
Assisted Teachers with Website Error Messages  
Assisted Districts with 3 Circle Grant and Incentive Funding Grant Questions  
Updated District Google Doc and Sent Frequent Reminders and Updates on Grants  
Assisted with the Running of District IV Ag Sales Career Development Event  
Uploaded Ag Ed Student Teacher Resumes to the IL AG ED Website  
Updated STAR/GAST (Growing Agri-Science Teachers) Tracking Document  
Reviewed and Updated University of Illinois Student Access in MyCAERT  
Edited and Printed Ag Ed Pathway Posters  
Collaborated with AET on SAE Access Issue  
Posted Vacancies for Mid-Year and College Job Openings  
Verified 3 Circle Participants FY 20 Hours Documentation  
Collected and Updated IEIN Numbers on Website  
Develop STEAM Focused Escape Room  
Contacted Speakers for Illinois Ag Career Corner  
Wrote Notes and Organized Elite T-shirt Mailing Project  
Recorded Leadership Development For All Workshop for National Association for Ag Educators  
Updated Ag Ed Family Trees

**VI. COMMENTARY**

One focus this month was setting up meetings with community colleges to look through the College Database in the new website and make sure it was set up appropriately. Due to the continuing changes with COVID and a majority of the state moving back a phase, meetings have continued to need to be virtual. School visits are also being conducted more using technology because of this.