

Facilitating Coordination in Agricultural Education - District 3

May 2022, Summary of Activities for Jennifer Waters _____*virtual

Assistance to Schools (10) - Greenview, Hartsburg-Emden, Illini West, *Meredosia-Chambersburg, *Midwest Central, Nauvoo-Colusa, North Greene, *Pawnee, *Triopia, Williamsville

Assistance to Colleges/Universities (2) - *John Wood, *Spoon River

Professional Development Events Provided (1) Participants (17)

Illinois Agriwomen Planning Meeting "Update on Illinois Agricultural Education", Adults - Bloomington (17)

Meetings/Conventions/Conferences Attended (5)

*IL FFA State Convention Workshop Planning Meeting with John Heiser

*FCAE Staff Meeting

*Experienced Ag Teacher Planning Meeting with Megan Coy

Illinois Ag in the Classroom Coordinator Meeting, Bloomington

Illinois Ag Education State Staff Meeting, Springfield

Miles Traveled - Auto (900)

Other Activities (16)

Wrote and Sent Email Messages/Made and Returned Phone Calls and Texts

Completed Monthly Reports

Updated Professional Development Webpage on IL Ag Education Website

Developed Summary Documents for Professional Development

Contacted Presenters for Professional Development Workshops

Updated FY22 and FY23 Professional Development Budgets

Downloaded/Tabulated/Entered Master Enrollment Data

Planned School and Ag in the Classroom Visits with Programs

Facilitated IL FFA Agriscience Fair Interviews & Scoring for 52 Participants

Assisted School Administrators by Posting Vacancy Notices and Fielding Questions

Updated District 3 Office Inventory

Provided New Program Memo of Understanding (MOU) to New Programs

Sent Professional Development Workshop Reminders and Posted to Social Media

Contacted Student Panelist for School Officials Workshop

Collected College Database Information

Collaborated with EFE System Directors to Obtain Signatures for New Program MOUs