

Facilitating Coordination in Agricultural Education - District 3 June 2023, Summary of Activities for Jennifer Waters _____*virtual

Meetings/Conventions/Conferences Attended (11)

New Program Advisor Meeting with Allie Bode, Springfield
Illinois FFA State Convention, Springfield (3 days)
Illinois Association of Vocational Agriculture Teachers Conference, Lisle (3 days)
District 3 IAVAT Meeting, Lisle
University Council Meeting, Lisle
ILCAE Meeting, Springfield
New Section President Meeting, Springfield
New Coordinator Meeting with Dean Dittmar, Champaign
End of Year Transition Meeting with Dean Dittmar and Susie Scott, Champaign
End of Year Transition Meeting with Dean Dittmar and Donna Kaufman, Champaign
*Budget/Contracts Meeting with Andrew Klein

Miles Traveled - Auto (1,137)

Other Activities (13)

Wrote and Sent Email Messages/Made & Returned Phone Calls and Texts
Completed Monthly Reports
Posted Vacancies on the IL Ag Ed Website and Listserv / Communicated with School Districts
Assisted ELS-CTE Candidates with Application Completion & Licensure Process
Contacted IAVAT Professional Development Workshop and Tour Hosts
Updated Professional Development FY23 and FY24 Budgets
Planned Experienced Ag Teacher/AGED498 Conferences with Megan Coy
Assisted Teachers & Administrators with 3 Circles and Ag Incentive Funding Grant Budgets
GROWMARK Scholarship Evaluations
Prepared Materials for School Counselor & Administrator Workshops
Created New Teacher IL Ag Ed Accounts & Moved Teachers to Appropriate Schools
Ordered Materials for Summer Professional Development Workshops
Completed Judging Training for National FFA Agriscience Fair Evaluation