

FACILITATING COORDINATION IN AGRICULTURAL EDUCATION - District 2 December 2020 – Summary of Activities - Luke Allen

I. ON SITE ASSISTANCE – SCHOOLS – 5

COUNTY PARTNERSHIPS – 4 *Virtual

SCHOOLS – *Belvidere, Grand Ridge MS, *Hinckley-Big Rock, *Kaneland, *Rich Township

COUNTY PARTNERSHIPS – *Cook, *DuPage, *Kane, *Livingston

II. PROFESSIONAL DEVELOPMENT PROVIDED – 2

PARTICIPANTS – 20

*District 2 New Teacher Monthly Meeting, 1st Year Ag Teachers – 7

*District 2 Ag Literacy Coordinator Meeting, County Coordinators - 13

III. MEETINGS/CONVENTIONS/CONFERENCES ATTENDED – 14

*Wieghat Graphics Website Backend Review

*IL AgEd State Staff Weekly Meetings (3)

*IL PAS Career Speaker

*ILCAE Meeting

*IL AgEd Inclusion, Diversity, and Equity Task Force Meeting

*Sauk Valley College AFNR Transcript Certification Meeting

*IAVAT SAE Committee

*IAVAT Professional Development Committee

*Section 8 LTS

*Illinois PAS Annual Meeting

*IACCAI Annual Meeting

*IAVAT STAR Trivia Night

IV. MILES TRAVELED – Auto: 188

V. OTHER ACTIVITIES - 11

Plan and advertise District 2 AgEd CDE

Find and resolve errors with Section 7 Vo-Ag Fair Reports

Contacted Teachers to Encourage completion of IFG and 3 Circle Grant budgets

Review and Organize Information on AgEd Website

Set up District 2 Community College Information in Database

Managed and Maintained the Website, including assisting Section Presidents with CDE reporting

Assisted Ag Teachers and Administrators with Three Circle FFA and SAE Grant Questions

Wrote and Sent Email Messages/Updated Email Addresses on the Listserv

Prepared for Meetings

Completed Monthly Reports

Sent Teacher and Individual Informational Requests

VI. COMMENTARY

I began making a “suggestions” list for teachers to avoid common mistakes related to the AgEd website and I will develop a list-serve in January to share those tips. I look forward to helping Grand Ridge Middle School get their 6-8 program started next year. Although I have not been visiting many schools in person I have made it a top priority to respond to teachers’ requests for assistance as soon as I receive them.