Facilitating Coordination in Agricultural Education

**Luke Allen, District II Program Advisor**

**May 2016 Report**

# On-Site Assistance – (8) High Schools (0) Community College (1) AITC Coalition

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| Cook Co AITC | Minooka HS |
| Genoa-Kingston HSKaneland HSMendota HS | Naperville Central HSNewark HSPeotone HSSerena HS |

# Workshops/In-services/Presentations – 1 Participants – 115

* Ag Careers Booth – Andrew HS, Tinley Park – 115

# Meetings/Conferences/Conventions – 3

* CHAS FFA Banquet – Chateau DelMar, Hickory Hills
* Illinois Ag In The Classroom coordinator meeting – Funks Grove Park, McLean
* FCAE Staff Meeting - Illinois FFA Center, Springfield

# Other Activities

* Planned details for Administrator/VIP Hospitality Room at IL FFA Convention
* Packed up office items to move out for cleaning/repainting/move student worker desk
* Review and begin tally of Community College & University Database
* Updated the teacher candidate/vacancy pages on the agriculturaleducation.org website.
* Reviewed and made entries in the teacher and program database website.
* Developed and posted listserv messages.
* Email correspondence with various individuals in agricultural education.
* Completed monthly reports and weekly activity log sheets.

# Miles Traveled - 845

# Commentary

This month my focus has been on helping new teachers finalize their end-of-year plans, talk about finalizing their Incentive Funding Grants, helping administrators and new teachers with licensure paperwork, and begin University Database collection. Thankfully most of the openings we have had at high school programs so far have been able to find candidates.

Now that I am finishing my 10th year on FCAE Staff, I have focused on organizing and purging many of the items that have been in storage at my office for the last ten years. JJC wanted to repaint the walls and strip the floors of my office this summer, so it was a perfect time to clean out the items we have not used often. I will be delivering as many salvageable items to schools as I can at fall meetings.