**V. Comments/Observations**

- While my travel time and visits have been greatly reduced during the month of May, much time has been spent in the office responding to questions regarding the Incentive Funding Grant, Graduate survey and the input of corresponding data. Additionally, teaching vacancies and communications with teachers and administrators have occupied a large portion of my time this month. I am anxious to see who fills the vacancies within the current available positions. The finalization of Course Roster uploads and Teacher Data Entry for District IV was a welcome achievement! Finally, I have researched and worked to develop a few activities to correspond to the NGSS Animal Science course sample.

**IV. Miles Traveled – 446**

**III. Other Professional Activities**

* Conduct E-mail and Phone Communication with teachers and administrators regarding new and closing programs as well as vacancies.
* Update of Information on www.agriculturaleducation.org- School Vacancies and List-Serves
* Graduate Survey Amendments
* STEM SAE Grant Final Report Collection and Verification
* District IV Workshop Registration and Publicizing
* Annual Report Collection and Entry into database
* Champaign Schools “Career Interest Survey” Work and creation of website
* Roster Corrections in Database
* Compile lists for closing program items
* NGSS Activity Sample Work
* ILCAE Advocacy Letter for Superintendent
* IFG Entries and Assistance
* TeachAg “Teacher Onboarding” Seminar
* Updating of Teacher Supply and Demand Documentation
* Completion of Villa Grove Start-up Documentation and Grant Order
* Outline Compiling for Standards and an 8th Grade Course
* Teacher Professional Characteristics Database Entry

**II. Meetings/Conventions/Conferences Attended**

* Villa Grove Start-Up meeting with Callie Parr- Arcola, IL
* No Jobs Left Behind Meeting- Sullivan, IL
* Mattoon FFA Chapter Banquet- Mattoon, IL
* FCAE Staff Meeting- ISBE- Springfield, IL
* Farm Credit Illinois Scholarship Luncheon- Mahomet, IL

**I. On-Site Professional Meetings –** 1 Postsecondary institution, AITC- 1

* Richland Community College- Dave McLaughlin
* Macon County AITC Meeting- Decatur, IL- Jennifer Loveall

**FACILITATING COORDINATION IN AGRICULTURAL EDUCATION**

**District IV Agricultural Education Program Advisor, Ryan Wildman**

**Summary of May 2015 Activities**