

**FACILITATING COORDINATION IN AGRICULTURAL EDUCATION - 4**  
**July 2019, SUMMARY OF ACTIVITIES FOR MEGAN COY**

**I. ON SITE ASSISTANCE – SCHOOLS – 6 COUNTY PARTNERSHIPS – 0**

**SCHOOLS** – Meridian-Macon, Neoga, Nokomis, Sullivan, Teutopolis, Windsor  
**PARTNERSHIPS** –

**II. PROFESSIONAL DEVELOPMENT PROVIDED – 4 PARTICIPANTS – 99**

- 2nd Year Ag Teacher Conference, Sherman (29 participants)
- Beginning Ag Teachers Conference, Springfield (37 participants)
- SAE For All Workshop, Springfield (25 participants)
- Lake Land College Ag Update, Mattoon (8 participants)

**III. MEETINGS/CONVENTIONS/CONFERENCES ATTENDED – 4**

- FCAE Staff Retreat, Springfield
- SAE For All Planning Conference Call, Champaign
- ELS Meeting with Rebecca Anderson, Champaign
- STAR Summer Conference Call, Champaign

**IV. MILES TRAVELED – Auto: 1418**

**V. OTHER ACTIVITIES - 18**

- Assisted Extension with Champaign County Fair Evaluation
- Assisted schools with 3 Circle & Incentive Funding Grant Questions/Issues
- Worked with ELS Candidates on completing licensure paperwork
- Developed, created, assembled and organized Ag Ed Family Trees
- Worked on 2nd Year Ag Teacher Conference & contacted presenters
- Developed National Convention Resource list and check list for new teachers
- Organized Ag Business lessons to present table talk at 2nd year conference
- Created an advice video from 2nd year teachers to be played at Beginning Ag Teacher Conference
- Scheduled summer meetings with District IV 1st year teachers
- Looked over and made edits on the Teach section of the New Website
- Set up teachers for MYCAERT and assisted with website log in information
- Reviewed deadline list for Dr. Korte for the Ag Ed 496 Course
- Contacted 1st year teacher's administrators to explain mentoring trip and collect substitute pay rates
- Update GAST/STAR Tracking document
- Developed Remind.com list of deadlines and updated the system
- Worked on follow up from the STAR Project
- Assisted Schools in Posting Teacher Vacancies and Finding Quality Candidates
- Completed Monthly Reports

**VI. COMMENTARY**

This month has been focused on grant assistance and working with new teachers. In the summer it is nice to meet with the first year teachers to get them onto all of the websites (IL Ag Ed, MyCAERT, IWAS, etc.) and set up for a successful year. The 2nd year conference is always a highlight and a great chance to check in with our newer teachers. The grant timelines have changed and there are some new requirements making it more important to communicate with teachers and administrators this summer.